

2026–2027 ACADEMIC YEAR ENGLISH PREPARATORY CLASS STUDENT HANDBOOK

Implementation of the English Preparatory Program

* The purpose of the English preparatory class is to provide English language instruction throughout one academic year in order to develop students' Listening, Speaking, Reading, and Writing skills within the framework of the Common European Framework of Reference for Languages (CEFR) and to help students reach at least B1+ level. English preparatory classes are organized into modules and levels during the fall and spring semesters. Compulsory and optional preparatory-class students study together. At the beginning of each module, students are placed in level groups appropriate to their identified language proficiency levels.

Proficiency and Placement Examinations

* YDYS (Foreign Language Proficiency Examination) is administered by the School of Foreign Languages at the beginning and end of each academic year to determine the foreign language proficiency of preparatory-class students.

* All students subject to compulsory preparatory education are entitled to take the YDYS administered at the beginning of the academic year.

* All students who studied in the preparatory class during the academic year, fulfilled the attendance requirement, and successfully completed at least the B1 level are eligible to take the YDYS administered at the end of the academic year.

* The YDYS at the beginning of the 2026–2027 academic year will be administered in two sessions on September 14–15, 2026. The skills examination administered on September 14 has a weighting of 75%, while the speaking examination administered on September 15 has a weighting of 25%.

* Students who obtain at least 70 out of 100 on either YDYS are considered to have successfully completed the preparatory class.

* Students who have obtained at least 85 points on centralized foreign language examinations accepted by the Council of Higher Education (YÖK) within the last three years, as well as students holding scores from international foreign language examinations recognized as equivalent by YÖK, are exempt from the proficiency examination and compulsory preparatory education.

* STS (Placement Test) is administered by the School of Foreign Languages (YDYO) to determine the foreign language proficiency levels of students who will study in the preparatory class.

* The STS for the 2026–2027 academic year will be administered in three sessions at the School of Foreign Languages building on September 17–18, 2026. The first test session has a weighting of 40%, the written composition examination in the second session has a weighting of 25%, and the speaking examination in the final session has a weighting of 35%.

English Preparatory Class Modules

* The equivalency table below shows the level at which students will be placed according to their Placement Test results:

Placement Test Equivalency Table:

Exam Score (out of 100)	CEFR Level	Preparatory Program Status
90 and above	B1+	Starts preparatory education at B1+ level.
75–89	B1	Starts preparatory education at B1 level.
55–74	A2	Starts preparatory education at A2 level.
30–54	A1	Starts preparatory education at A1 level.
0–29	Pre-A1	Starts preparatory education at the beginner level (below A1).

* Students in the English Language Teaching or English Language and Literature programs who do not take or do not wish to take the Placement Test (except international students) are placed in A1-level classes. Students enrolled in the Software Engineering (UOLP) program who do not take the STS, students who will receive optional preparatory education, and international students enrolled in the English Language and Literature or English Language Teaching programs are placed in Pre-A1-level classes. Students who have not taken the STS may be transferred to classes at a different level after the module begins, based on reports prepared by the instructors teaching the course.

Course Materials by Level

* The weekly course hours, course names, and course materials to be used in preparatory classes are as follows:

Level	Weekly Hours	Course Names	Course Materials
Pre-A1	27	Main Course 1 (9 hours) Main Course 2 (9 hours) Main Course 3 (9 hours)	Foundation Pack Language Hub (Beginner) Language Hub Online – Scribo Language Hub Online – CEFR-aligned Materials
A1	24	Main Course 1 (9 hours) Main Course 2 (9 hours) Main Course 3 (6 hours)	Language Hub (Beginner) Language Hub Online – Scribo Language Hub Online – CEFR-aligned Materials
A2	24	Main Course 1 (9 hours) Main Course 2 (9 hours) Main Course 3 (6 hours)	Language Hub (Elementary) Language Hub Online – Scribo Language Hub Online – CEFR-aligned Materials
B1	27	Main Course 1 (9 hours) Main Course 2 (9 hours) Main Course 3 (9 hours)	Language Hub (Pre-Intermediate) Language Hub Online – Scribo Language Hub Online – CEFR-aligned Materials
B1+	27	Main Course 1 (9 hours) Main Course 2 (9 hours) Main Course 3 (9 hours)	Language Hub (Intermediate) Language Hub Online – Scribo Language Hub Online – CEFR-aligned Materials

Module Achievement

* Module grade averages are calculated independently for each module.

* Students who fulfill the attendance requirement in the preparatory-class level to which they are assigned and obtain a minimum average score of 70 in the examinations, presentations, and assessments administered in that level, with the weightings announced by the Academic Board of the Foreign Languages Department, advance to the next higher level in the following module.

* Students who successfully complete the Pre-A1 level are placed in A2-level classes in the following module. Students who fail the Pre-A1 level study the A1 level in the following module.

* Students who do not achieve an average score of at least 70 in a module repeat that level in the following module.

* A student may repeat a level a maximum of two times. Students who fail after repeating a level twice but have fulfilled the required attendance conditions continue their studies individually and/or through the Student Support Program provided by the School of Foreign Languages; however, they may not take subsequent examinations or participate in assessments. If class capacity is available, such students may also benefit from face-to-face instruction by applying with a petition within the dates to be announced in advance; however, they are exempt from examination and attendance requirements.

* Students who successfully complete the B1+ level are considered to have successfully completed the preparatory class. These students are entitled to proceed to their departments without taking the YDYS. Their B1+ level average is recorded as their preparatory-class achievement score.

* For students who successfully complete the B1+ level before the final module of the academic year and become eligible to proceed to their departments, B2 and higher levels may be opened by a decision of the School of Foreign Languages Administrative Board. Students may attend these levels at their own request. Attendance and grade averages in these levels do not affect students' overall preparatory-class achievement status.

* Assessment in preparatory classes (examinations and assignments) will be conducted as follows:

Module	Assessment Type	Weight	Number	Description
Pre-A1	Progress Test	%30	1	This assessment is administered in the fourth week of the level and aims to measure students' proficiency in the four language skills (listening, reading, speaking, and writing), as well as vocabulary and grammar, based on the coursebook. It covers the learning outcomes of the units taught during the first four weeks.
	End-of-course Test	%40	1	This assessment is administered in the final week of the level and aims to measure students' proficiency in the four language skills (listening, reading, speaking, and writing), as well as vocabulary and grammar, based on the coursebook. It covers the learning outcomes of all units taught throughout the level.
	Online Portfolio	%10	12	It includes assignments prepared for each unit in the coursebook-based online application in accordance with the learning outcomes. Submission deadlines will be provided, and the assessment results will be obtained through the system at the end of the level.
	Speaking Portfolio	%10	2	Students will be assigned one task to be completed in Week 4 and another in Week 8 to assess oral

				communication skills specified in accordance with the learning outcomes. The tasks will be specified and announced in the syllabi. Students will prepare video recordings and submit them to the instructor. The responsible instructor will assess these tasks using a rubric.
	Writing Portfolio	%10	12	This assessment will be conducted by the relevant instructor with the support of an online artificial intelligence application. The writing activity at the end of each unit in the coursebook will be completed in class under the supervision of the responsible instructor. The resulting product will be uploaded to this application, stored as part of the portfolio, and assessed.
A1	Progress Test	%30	1	This assessment is administered in the fourth week of the level and aims to measure students' proficiency in the four language skills (listening, reading, speaking, and writing), as well as vocabulary and grammar, based on the coursebook. It covers the learning outcomes of the units taught during the first four weeks.
	End-of-course Test	%40	1	This assessment is administered in the final week of the level and aims to measure students' proficiency in the four language skills (listening, reading, speaking, and writing), as well as vocabulary and grammar, based on the coursebook. It covers the learning outcomes of all units taught throughout the level.
	Online Portfolio	%10	12	It includes assignments prepared for each unit in the coursebook-based online application in accordance with the learning outcomes. Submission deadlines will be provided, and the assessment results will be obtained through the system at the end of the level.
	Speaking Portfolio	%10	2	Students will be assigned one task to be completed in Week 4 and another in Week 8 to assess oral communication skills specified in accordance with the learning outcomes. The tasks will be specified and announced in the syllabi. Students will prepare video recordings and submit them to the instructor. The responsible instructor will assess these tasks using a rubric.
	Writing Portfolio	%10	12	This assessment will be conducted by the relevant instructor with the support of an online artificial intelligence application. The writing activity at the end of each unit in the coursebook will be completed in class under the supervision of the responsible instructor. The resulting product will be uploaded to this application, stored as part of the portfolio, and assessed.
A2	Progress Test	%30	1	This assessment is administered in the fourth week of the level and aims to measure students' proficiency in the four language skills (listening, reading, speaking, and writing), as well as vocabulary and grammar, based on the coursebook. It covers the learning outcomes of the units taught during the first four weeks.

	End-of-course Test	%40	1	This assessment is administered in the final week of the level and aims to measure students' proficiency in the four language skills (listening, reading, speaking, and writing), as well as vocabulary and grammar, based on the coursebook. It covers the learning outcomes of all units taught throughout the level.
	Online Portfolio	%10	12	It includes assignments prepared for each unit in the coursebook-based online application in accordance with the learning outcomes. Submission deadlines will be provided, and the assessment results will be obtained through the system at the end of the level.
	Speaking Portfolio	%10	2	Students will be assigned one task to be completed in Week 4 and another in Week 8 to assess oral communication skills specified in accordance with the learning outcomes. The tasks will be specified and announced in the syllabi. Students will prepare video recordings and submit them to the instructor. The responsible instructor will assess these tasks using a rubric.
	Writing Portfolio	%10	12	This assessment will be conducted by the relevant instructor with the support of an online artificial intelligence application. The writing activity at the end of each unit in the coursebook will be completed in class under the supervision of the responsible instructor. The resulting product will be uploaded to this application, stored as part of the portfolio, and assessed.
B1	Progress Test	%25	1	This assessment is administered in the fourth week of the level and aims to measure students' proficiency in the four language skills (listening, reading, speaking, and writing), as well as vocabulary and grammar, based on the coursebook. It covers the learning outcomes of the units taught during the first four weeks.
	End-of-course Test	%35	1	This assessment is administered in the final week of the level and aims to measure students' proficiency in the four language skills (listening, reading, speaking, and writing), as well as vocabulary and grammar, based on the coursebook. It covers the learning outcomes of all units taught throughout the level.
	Online Portfolio	%10	1	It includes assignments prepared for each unit in the coursebook-based online application in accordance with the learning outcomes. Submission deadlines will be provided, and the assessment results will be obtained through the system at the end of the level.
	Presentation	%10	1	The presentation will be delivered once in Week 6 of the module and will focus on the topics specified in the syllabus. It will be assessed by the responsible instructor using a rubric.
	Writing Portfolio	%10	1	This assessment will be conducted by the relevant instructor with the support of an online artificial intelligence application. The writing activity at the end of each unit in the coursebook will be completed in class under the supervision of the responsible instructor. The resulting product will be uploaded to

				this application, stored as part of the portfolio, and assessed.
	Speaking Exam	%10	1	This assessment will be administered during the final week of the course and aims to assess students' speaking skills. It will cover the learning outcomes of all units covered throughout the course and will be conducted using a rubric.
B1+	Progress Test	%25	1	This assessment is administered in the fourth week of the level and aims to measure students' proficiency in the four language skills (listening, reading, speaking, and writing), as well as vocabulary and grammar, based on the coursebook. It covers the learning outcomes of the units taught during the first four weeks.
	End-of-course Test	%35	1	This assessment is administered in the final week of the level and aims to measure students' proficiency in the four language skills (listening, reading, speaking, and writing), as well as vocabulary and grammar, based on the coursebook. It covers the learning outcomes of all units taught throughout the level.
	Online Portfolio	%10	10	It includes assignments prepared for each unit in the coursebook-based online application in accordance with the learning outcomes. Submission deadlines will be provided, and the assessment results will be obtained through the system at the end of the level.
	Presentation	%10	1	The presentation will be delivered once in Week 6 of the module and will focus on the topics specified in the syllabus. It will be assessed by the responsible instructor using a rubric.
	Writing Portfolio	%10	10	This assessment will be conducted by the relevant instructor with the support of an online artificial intelligence application. The writing activity at the end of each unit in the coursebook will be completed in class under the supervision of the responsible instructor. The resulting product will be uploaded to this application, stored as part of the portfolio, and assessed.
	Speaking Exam	%10	1	This assessment will be administered during the final week of the course and aims to assess students' speaking skills. It will cover the learning outcomes of all units covered throughout the course and will be conducted using a rubric.

Module Schedule

* The start and end dates of the modules for English preparatory education at the School of Foreign Languages are as follows.

	Start Date	End Date
Module 1	September 21, 2026 (Monday)	November 13, 2026 (Friday)
Module 2	November 23, 2026 (Monday)	January 15, 2027 (Friday)
Module 3	February 8, 2027 (Monday)	April 2, 2027 (Friday)
Module 4	April 12, 2027 (Monday)	June 11, 2027 (Friday)

Attendance Requirement

- * Students enrolled in the preparatory class must attend at least 80% of classes in each module.
- * The attendance requirement is applied independently to each module. When students advance to a new module, absences from previous modules are not taken into account.
- * Students who fail due to absenteeism in a total of two modules during their preparatory-class education are considered to have failed the preparatory program. These students may not take the YDYS administered at the end of the academic year.
- * Students in the optional preparatory class who fulfill the attendance requirement but fail the program are entitled to take the YDYS administered at the beginning of the academic year following their preparatory education.

Make-up Examinations

- * Students who are unable to take an examination for justified and valid reasons and whose excuses are accepted by the Administrative Board of the School of Foreign Languages are granted the right to take a make-up examination for the examinations they missed.
accepted by the Administrative Board of the School of Foreign Languages are granted the right to take a make up examination for the examinations they missed.
- * The right to take a make-up examination does not cover YDYS examinations, quizzes, or make-up examinations. The date of the make-up examination is determined and announced in advance by the Academic Board of the Foreign Languages Department.

Personal Data Protection

For detailed information on the processing and protection of personal data under Law No. 6698 on the Protection of Personal Data (KVKK), please visit Firat University's Personal Data Protection website:

<https://kvkk.firat.edu.tr/tr>

For all announcements regarding courses and examinations, please follow the School of Foreign Languages website:

<http://yabancidiller.firat.edu.tr/en>

To access sample YDYS and STS questions, please visit the following links:

<https://yabancidiller.firat.edu.tr/page/33350>

<https://yabancidiller.firat.edu.tr/page/33463>